

**IN THE CIRCUIT COURT OF COOK COUNTY, ILLINOIS  
DOMESTIC RELATIONS DIVISION, THIRD DISTRICT**

\_\_\_\_\_) )  
Petitioner ) )  
\_\_\_\_\_) ) Court No. \_\_\_\_\_  
Respondent ) )  
\_\_\_\_\_)

**REQUEST FOR REMOTE DEFAULT PROVE-UP**

This cause coming to be heard by Petitioner’s Request to proceed with a DEFAULT REMOTE PROVE-UP. The Petitioner filed a Petition for Dissolution of Marriage on \_\_\_\_\_ (MUST ATTACH). Notice to all parties. The Court being fully advised in the premises. **IT IS HEREBY ORDERED:**

**Each of the Following Documents are attached and submitted with this Order via One Email (PDF only):**

- \_\_\_\_ (1) Copy of **Filed** Certificate of Dissolution
- \_\_\_\_ (2) 28 Day “Order on Prove Up” [FORM CCDR N059]
- \_\_\_\_ (3) Copy of **Filed** “Proof of Service” on the Respondent
- \_\_\_\_ (4) Copy of **Filed** “Affidavit of Due Diligence”
- \_\_\_\_ (5) Copy of Default Order Previously Entered by the Court **OR**  
Motion for Default AND Attached Affidavit of Due Diligence requesting Default Prove-up
- \_\_\_\_ (6) Copy of **Filed** Military Affidavit
- \_\_\_\_ (7) Court Reporter Sheet (**filled out**)
- \_\_\_\_ (8) Proposed Judgment for Dissolution of Marriage

**Typed Names/ Emails of each Attorney OR  
Self-Represented shall appear on all documents**

**All Documents must be received 7 days in advance  
by \_\_\_\_\_ or the court date shall be stricken.**

**IF PARTIES HAVE MINOR CHILDREN:**

- \_\_\_\_ (9) Allocation of Parental Responsibilities (“Parenting Plan”)  
“Petitioner is a fit and proper person to be awarded all parenting time and sole decision making responsibilities.”
- \_\_\_\_ (10) Copy of Petitioner’s **Filed** Certificate of Completion of Parenting Class

**\*\*All proposed Judgments with Publication Service shall also include the following language:**

“All matters regarding Maintenance, Division of Retirement/ Pension accounts, Debt, Property, including but not limited to Real Estate and Personal Property, and are hereby *Reserved*.”  
AND (if minor children): “Child Support issues are *Reserved*”

\_\_\_\_\_  
**PETITIONER/ PETITIONER’S ATTORNEY      RESPONDENT (Pro-se)**

\_\_\_\_\_  
**EMAIL**

\_\_\_\_\_  
**EMAIL**

This matter is scheduled for **REMOTE PROVE-UP** via “ZOOM” video-conferencing at \_\_\_\_\_ AM/PM  
on \_\_\_\_\_ . **MEETING ID:** 959 9832 6535 **PASSWORD:** W.

**ENTERED:**      /      /

**ATTORNEY CODE:  
ATTORNEY NAME:  
ATTORNEY FOR:  
ADDRESS:  
PHONE:**

\_\_\_\_\_  
**JUDGE**

**OPPOSING SIDE MUST BE COPIED ON ALL EMAILS**

**\*ALL EMAIL “SUBJECT” LINES SHALL CONTAIN: (LAST NAME OF PETITIONER) AND (COURT NO.) \***